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The Capri Holdings Foundation Scholarships Guidance Notes

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About the Donor

The Capri Holdings Foundation for the Advancement of Diversity in Fashion has partnered with Central Saint Martins to launch a new scholarship programme to support students from historically under-represented communities throughout their studies on the BA Fashion and BA Fashion Communication courses. The scholarships will support students for the duration of their studies, covering all tuition and maintenance costs as well as placement-related expenses.

The Capri Holdings Foundation Scholarships will open up opportunities for talented students from diverse backgrounds who might otherwise not be able to engage fully with an education in fashion. It is part of Capri Holdings pledge to advance equality and promote long-term change in the fashion industry.

About the Scholarship

- **£93,600 in total over four years**
 - £9,250 per year for tuition fees (over three year)
 - £16,000 per year for material and living expenses (over four years)
 - £1,850 for the placement year tuition fee associated with the year out in industry
- For 7 Home students
- For tuition fees, material costs and living expenses
- Accepted on the 1st year of the **BA Fashion or BA Fashion Communication** course at **CSM**

The scholarship will be assessed on the basis of financial need and creative potential.

Applications are particularly welcome from students from traditionally under-represented communities who are in financial hardship and will benefit from undergraduate studies to realise their full potential.

Eligibility criteria

To be eligible for The Capri Holdings Foundation Scholarship students must be:

- Home student for fees purposes
- AND**
- Accepted onto the first year of the full-time **BA Fashion or BA Fashion Communication** course at **Central Saint Martins**, UAL starting in September 2022

Key Dates

Closing date:

All applications must be received by **Monday 23 May 2022**.

N.B. We cannot accept applications that are incomplete or arrive late

Panel interview:

The panel will be scheduled for **July 2022**. The date will be communicated to shortlisted students.

How to apply

Applications for this scholarship must be made by filling in an online application form via the funding tab in the [UAL Student Portal](#).

In addition to the online application form, you will need to upload the following supplementary materials:

1. An electronic portfolio uploaded on the Student Portal containing **one PDF document [20MB maximum]** which should be an example of what you consider to be your best work for the Selection Panel to review. It must include:
 - a title page with your name and course title
 - an introductory page of no more than 500 words explaining your work, methodology and inspiration
 - **For image based courses**, your upload should have up to 15 pages of images with **each image** numbered and clearly labelled showing the date of production and, if relevant, title, size and materials used in the original piece
 - **For theory based courses**, an essay/written project of what you consider to be your best work for the Selection Panel to review
 - Your portfolio can be a combination of images and essays if necessary.
2. A copy of your most up to date Curriculum Vitae (CV) or Résumé (uploaded to the student portal)
3. Evidence of your household income (uploaded to the student portal)
Examples:
 - i. Student's bank statements for the last 3 months **and**
 - ii. Parent's or Partner's most recent pay slips for the last 3 months **or**
 - iii. Parent's or Partner's annual tax statements **and**
 - iv. External scholarships **and**
 - v. Investments, bonds and savings for parents/partner and student

N.B. If you are a **dependant** then your household income includes the income of your parent(s) / guardian(s). If you are an **independent student**, your household income includes the income of your partner
4. Evidence of medical condition (if applicable, uploaded to the student portal)
Examples:
 - vi. Doctors' / Hospital letters

N.B. These should be from a qualified medical practitioner, signed, dated, and from within the past 3 months

5. Evidence of financial hardship* (if applicable, uploaded to the student portal)

Examples:

- i. Credit card statements
- ii. Overdrafts
- iii. Expenditure
- iv. Overdue rent letters
- v. Bailiffs / debt collection letters

6. Evidence of residency covering a 3-year period (uploaded to the student portal)

Examples:

- i. Driver's license
- ii. letter or certificate from your school, college, university or other accredited educational or training organisation showing the dates you enrolled, attended and completed your course
- iii. Annual tax statements covering a period of 3 years
- iv. Official letter on letter-headed paper

N.B. You can combine different documents to ensure you cover a 3-year period by providing one document for each year of residency

NB: If you have any technical issues when uploading your supporting documents to the student portal, please upload your documents via our [online enquiry form](#)

*Financial hardship refers to unexpected events or unforeseen changes that have negative impacts on cash flow or finances. For example: changes in income or expenditure, changes in employment status (such as losing a job or having hours reduced). This does not include last month's rent or bills.

The assessment procedure for applications

Step 1:

After you submit your application, it will initially be assessed by the Student Funding Service at University of the Arts London, where it will be ranked according to financial need. This process will be based on the financial information you supplied in your application.

N.B. further evidence may be requested at a later date in order to complete the assessment.

Step 2:

Candidates who meet the financial ranking thresholds will be forwarded to an assessment panel for shortlisting. The assessment panel will consider the applicants based on academic merit and creative excellence.

Step 3:

Shortlisted applicants will be invited for an interview. If you are invited for the interview panel, you can share your screen to display additional work or an updated portfolio and show samples of your work to the interview panel.

Step 4:

The panel will make their final selections by marking the quality of application and the readiness of the applicant to achieve highly in the discipline, and the applicant's ability to articulate how the Scholarship will contribute to their studies.

Terms and conditions of The Capri Holdings Foundation Scholarships

The following terms and conditions apply to acceptance on to The Capri Holdings Foundation Scholarships:

- The scholarship will provide £9,250 per annum for tuition fees (except placement year) and £16,000 for material and living costs, for each year of the course including the placement year.
- Tuition fees will be paid directly from the award into the University's Tuition Fees account
- Material and living costs will be paid in termly instalments via BACS to the award recipient
- Applicants must enrol on the course in the same academic year for which they have applied for funding. Failure to do so will result in either:
 - The application being rejected
- OR**
 - The award being withdrawn
- UAL will share personal data from completed scholarship application forms and portfolios of award applicants with the award donor. Information on academic progress and final results of scholars may be shared with the award donor
N.B. It cannot be guaranteed that applicants or scholars data will be as protected as it would be within the European Economic Area if the trustees of the donor are based outside of the European Economic Area
- Award recipients cannot be in receipt of more than one UAL affiliated or administered award. Applicants can apply for more than one award, but if offered more than one UAL affiliated or administered award, the recipient will need to choose which to receive
- Applicants can be in receipt of a UAL award and a non-UAL award (subject to the terms and conditions of the non-UAL award)
- Award recipients are expected to attend all timetabled classes and tutorials. The only exception to this is periods of absence due to illness and extenuating circumstances. Attendance will be monitored and any student with a poor attendance record may risk their award being terminated
- Award recipients are expected to attend a small number of College and University events to promote scholarship support to potential donors and to meet with scholarship supporters at these events (both during and after completing their course)

- The award will be terminated if registration/enrolment lapses on any grounds other than a temporary suspension of study due to extenuating circumstances
N.B. Any absence due to extenuating circumstances must follow university [procedures](#)
- No applicant for the award should make any decisions regarding their enrolment, financial arrangements, accommodation or other matters that rely on the outcome of their application being successful.
- All applicants will be informed of the final decision via email.

More Information

Please contact the Student Funding Service via our [online enquiry form](#) for assistance or with any queries relating to the application process and this scholarship, or visit our [Scholarships Search](#) page.

If you are unable to upload your supporting documents on the student portal, please send your attachments via our [online enquiry form](#)

Checklist

Use this list to help ensure you have completed every part of the application before submitting.

Have you:	Yes	Not applicable
Filled out the online application form?		
Created your PDF portfolio?		
Created a title page with your name and course title?		
Added an introduction (500 words maximum)?		
Included images (15 pages maximum)?		
Numbered the images?		
Labelled the images?		
Added the date of production? (if applicable)		
Included a title for all labels? (if applicable)		
Included a size on the labels? (if applicable)		
Included details of the material/s used in the original? (if applicable)		

Uploaded your Portfolio?

Included your Curriculum Vitae / Résumé?

Included evidence of your household income?

Included evidence of your medical condition? (if applicable)

Included evidence of your financial hardship? (if applicable)

Included evidence of your residency? (if applicable)
