

## **Managing your attendance: Spring and Summer terms 2020/21**

We believe participating fully in both the on-campus and online elements of our blended learning approach is what will give students the richest possible experience. However, we also understand that some students may find themselves unable to join us on-campus for parts of the spring or summer terms. Please understand if you are missing the on campus teaching, depending on your course, this may not be replicated with an online alternative. You will benefit considerably from the face to face teaching and learning experience. If you are unable to attend the on-campus sessions for your course you will no longer need to submit an Extenuating Circumstances (EC) claim to tell us this. From now on, you can let us know your intended study mode using the options set out within the student portal.

### **What do I need to do if I am unable to attend the on-campus sessions for my course in the spring or summer terms?**

You can now login to your [student portal](#) and inform the University of your plans by selecting the appropriate category.

### **I have an approved EC based on Covid-19 non-attendance in the autumn term, which units are covered?**

An approved EC for Covid-19 non-attendance will cover units that commenced in the autumn term.

### **Will units that begin in the autumn term but continue into the spring term be covered by an approved EC based on Covid-19 non-attendance?**

Units that begin in the autumn term and continue into the spring term will be covered by the EC. For undergraduate students this includes units in the first block of the academic year.

### **Will units that begin in the autumn term but continue for the whole academic year be covered by an approved EC based on Covid-19 non-attendance?**

Units that begin in the autumn term and continue for the whole academic year will be covered by the EC.

### **When I completed my EC application I included units that do not begin in the autumn term, will they be covered by an approved EC based on Covid-19 non-attendance?**

Units that are not being delivered in the autumn term will not be covered by an EC and will be removed from your application and your profile.

### **What if I still need to apply for EC's for units in the spring and summer terms?**

You can apply for an EC for units that begin in the spring and summer terms once they have commenced. Before submitting your EC, please consult the student guidance to identify if your circumstances would be eligible under the EC criteria. Studying online will not be a valid reason for an EC claim.

**What support will I receive from an approved EC?**

For units where an EC has been approved, you will be supported in line with our current regulations: <https://www.arts.ac.uk/study-at-ual/academic-regulations/course-regulations/extenuating-circumstances-and-time-out>

If you submit your work on time, you will be given the option to either accept the grade you are given or to resubmit without penalty. If you submit work late, your work will be marked without penalty.