

# ual:

## The Rodney Fitch Bursary

Guidance Notes

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## About the Donor

Rodney Arthur Fitch (1938-2014), retail design entrepreneur, studied architecture and building, furniture, interior and theatre design at various London colleges of art and design, including Central Saint Martins.

In 1972 Rodney founded his firm, Fitch and Company Design Consultants, which as Fitch grew to become one of the largest and best-known design brands. During some 40 years of practice, Rodney built an unmatched portfolio of successful projects and connections across public and commercial sectors and geographies.

Rodney had a commitment to education and was influential on advisory and trustee boards including St Martins School of Art and University of the Arts, London (formerly The London Institute).

## About the Scholarship

- **£3,000**
- For living expenses and course costs
- For 1 **Home** student
- Progressing from the first year to the second year of **MA Industrial Design** course at **CSM**

The bursary will be assessed on the basis of financial need and academic merit. It will provide a contribution towards living expenses and course costs for the second year of the course.

Applications are welcome from those who are in financial hardship and those who will benefit from postgraduate studies to realise their full potential.

## Eligibility criteria

To be eligible for Rodney Fitch Bursary students must be:

- Be ordinarily resident in the **UK** (living in or predominantly tied to) the UK for most of the three years before your course is due to start

**AND**

- Considered a Home student for tuition fee purposes

**AND**

- Currently Enrolled on the full-time MA Industrial Design course at Central Saint Martins, progressing from Year 1 to Year 2 of the course in September 2022

## Key Dates

### Closing date:

All applications must be received by **Monday 6 June 2022**

**N.B.** We cannot accept applications that are incomplete or arrive late

## How to apply

Applications for this scholarship must be made by filling in an online application form via the funding tab in the [UAL Student Portal](#)

In addition to the online application form, you will need to upload the following supplementary materials:

1. An electronic portfolio uploaded on the Student Portal containing **one PDF document [20MB maximum]** which should be an example of what you consider to be your best work for the Selection Panel to review. It must include:
  - a title page with your name and course title
  - an introductory page of no more than 500 words explaining your work, methodology and inspiration
  - **For image based courses**, your upload should have up to 15 pages of images with **each image** numbered and clearly labelled showing the date of production and, if relevant, title, size and materials used in the original piece
  - **For theory based courses**, an essay/written project of what you consider to be your best work for the Selection Panel to review
  - Your portfolio can be a combination of images and essays if necessary.
2. A copy of your most up to date Curriculum Vitae (CV) or Résumé (uploaded to the student portal)
3. Evidence of your household income (uploaded to the student portal)  
Examples:
  - i. Student's bank statements for the last 3 months **and**
  - ii.** Parent's or Partner's most recent pay slips for the last 3 months **or**
  - iii. Parent's or Partner's annual tax statements **and**
  - iv. External scholarships **and**
  - v. Investments, bonds and savings for parents/partner and student

**N.B.** If you are a **dependant** then your household income includes the income of your parent(s) / guardian(s). If you are an **independent student**, your household income includes the income of your partner
4. Evidence of medical condition (if applicable, uploaded to the student portal)  
Examples:
  - vi. Doctors' / Hospital letters

**N.B.** These should be from a qualified medical practitioner, signed, dated, and from within the past 3 months

5. Evidence of financial hardship\* (if applicable, uploaded to the student portal)

Examples:

- i. Credit card statements
- ii. Overdrafts
- iii. Expenditure
- iv. Overdue rent letters
- v. Bailiffs / debt collection letters

6. Evidence of residency covering a 3-year period (uploaded to the student portal)

Examples:

- i. Driver's license
- ii. letter or certificate from your school, college, university or other accredited educational or training organisation showing the dates you enrolled, attended and completed your course
- iii. Annual tax statements covering a period of 3 years
- iv. Official letter on letter-headed paper

**N.B.** You can combine different documents to ensure you cover a 3-year period by providing one document for each year of residency

**NB: If you have any technical issues when uploading your supporting documents to the student portal, please upload your documents via our [online enquiry form](#)**

\*Financial hardship refers to unexpected events or unforeseen changes that have negative impacts on cash flow or finances. For example: changes in income or expenditure, changes in employment status (such as losing a job or having hours reduced). This does not include last month's rent or bills.

### The assessment procedure for applications

**Step 1:**

After you submit your application, it will initially be assessed by the Student Funding Service at University of the Arts London, to ensure all supporting documents have been submitted.

**N.B.** further information may be requested at a later date in order to complete the assessment.

**Step 2:**

An assessment panel will then assess the applicants for the award based on academic merit and creative excellence.

**Step 3:**

The panel will make their final selections by marking the quality of application and the readiness of the applicant to achieve highly in the discipline.

### Terms and conditions of The Rodney Fitch Bursary

The following terms and conditions apply to acceptance onto the Rodney Fitch Bursary:

- The bursary will provide a contribution towards living expenses and course costs

- Living expenses and course costs payments will be paid in termly instalments to the award recipient
- Applicants must enrol on the course in the same academic year for which they have applied for funding. Failure to do so will result in either:
  - The application being rejected
- OR**
  - The award being withdrawn
- UAL will share personal data from completed scholarship application forms and portfolios of award applicants with the award donor. Information on academic progress and final results of scholars may be shared with the award donor.
 

**N.B.** It cannot be guaranteed that applicants or scholars data will be as protected as it would be within the European Economic Area if the trustees of the donor are based outside of the European Economic Area
- Award recipients cannot be in receipt of more than one UAL affiliated or administered award. Applicants can apply for more than one award, but if offered more than one UAL affiliated or administered award, the recipient will need to choose which to receive
- Applicants can be in receipt of a UAL award and a non-UAL award (subject to the terms and conditions of the non-UAL award)
- Award recipients are expected to attend all timetabled classes and tutorials. The only exception to this is periods of absence due to illness and extenuating circumstances. Attendance will be monitored and any student with a poor attendance record may risk their award being terminated
- Award recipients are expected to attend a small number of College and University events to promote scholarship support to potential donors and to meet with scholarship supporters at these events (both during and after completing their course)
- The award will be terminated if registration/enrolment lapses on any grounds other than a temporary suspension of study due to extenuating circumstances
 

**N.B.** Any absence due to extenuating circumstances must follow university [procedures](#)
- No applicant for the award should make any decisions regarding their enrolment, financial arrangements, accommodation or other matters that rely on the outcome of their application being successful
- All applicants will be informed of the final decision via email

### More Information

Please contact the Student Funding Service via our [online enquiry form](#) for assistance or with any queries relating to the application process and this scholarship, or visit our [Scholarships Search](#) page.

If you are unable to upload your supporting documents on the student portal, please send your attachments via our [online enquiry form](#)

## Checklist

Use this list to help ensure you have completed every part of the application before submitting.

<b>Have you:</b>	<b>Yes</b>	<b>Not applicable</b>
Filled out the online application form?		
Created your PDF portfolio?		
Created a title page with your name and course title?		
Added an introduction (500 words maximum)?		
Included images (15 pages maximum)?		
Numbered the images?		
Labelled the images?		
Added the date of production? (if applicable)		
Included a title for all labels? (if applicable)		
Included a size on the labels? (if applicable)		
Included details of the material/s used in the original? (if applicable)		
Uploaded your Portfolio?		
Included your Curriculum Vitae / Résumé?		
Included evidence of your household income?		
Included evidence of your medical condition? (if applicable)		
Included evidence of your financial hardship? (if applicable)		
Included evidence of your residency? (if applicable)		