

Creative Careers Policy for Employer Visits

Aim: To visit employers who have become regular users of Creative Opportunities, are of particular interest to Creative Careers because of their specialist nature, or where we feel we need more information before publicising opportunities.

Objectives:

- To find out more about an employer, its operation and the opportunities it offer to students and graduates.
- To expand Creative Careers staff knowledge of the creative industries and to inform job profile case studies.
- To discuss an employers recruitment methods and to promote good practice.
- To obtain feedback on the employability of University of the Arts London students and graduates.
- To discuss future recruitment needs and further Creative Careers support beyond website publicity.
- To obtain feedback on the success of Creative Opportunities as a method of recruitment.

Policy:

Each member of Creative Careers will undertake at least 4 employer visits per year (pro rata for part-time staff).

Discussion/notes from the visit are confidential between Creative Careers and the employer. Notes will only be displayed to students with the employer's consent.

Creative Careers reserves the right not to publicise vacancies and work placements from employers who are unwilling to organise/accept a visit.

Checked: September 2009