

RAS (Retain-Achieve-Succeed) Proposal Criteria

You must be a member of: a UAL department, School, ADS, the UAL Research community, a Cultural and Historical Studies lecturer, an AL or; work closely with students in a QA, WP or academic support capacity. The **Aim** should be at least one of the following:

1. The extent to which the project will help to diversify the curriculum and increase participation and inclusion of students at UAL.

Note: The evaluators will look favourably on projects related to known concerns, perhaps identified through student feedback, UAL reports on retention and achievement, external examiner comments, inclusion concerns or where the applicant is suggesting curriculum reform to address a specific problem.

2. The extent to which the project involves students/staff/alumni.

Note: Although we are ask that you identify a possible curriculum development in this application we anticipate this will be informed by the involvement of students/alumni in the planning process. Students and alumni may also be involved in the implementation and evaluation process, although full consent should be gained via RAS Research Participation consent forms, in such cases.

3. The extent to which the project is linked to curriculum delivery/design/formal student support or specific forms of student engagement at UAL.

Note: The project or area of development proposed needs to be directly linked to the formal curriculum and/or specific activities around the learning experience.

4. The extent to which the project will be sustainable in future.

Note: The project should be planned in a way that will allow it to continue beyond the year/term of implementation.

5. If you would like a mentor/critical friend for this project, please state below noting the type of support you might find helpful.

Note: This may be a panel recommendation for your project, in which case we will attempt to provide the support you have suggested.

Application deadline: Monday 15nd June 2015. (Draft submissions for a quick review/comments may be sent by 29th May). Please return by email to: k.hatton@arts.ac.uk

RAS (Retain-Achieve-Succeed) Proposal Form 2015

Name of Primary Contact:

UAL College/ Department:

Email address:

Contact number:

Other project members (if applicable):

Dean of your area:

Area/Course Title:

Course Level (e.g. FdA, BA, PG):

Course Mode (e.g. PT, FT, Online):

Please limit your response below to 500 words

Project Aim (what you plan to do):

Project Rationale (why it should be done):

Project Output (what the main outcome of the project will be):

Please indicate the planned timeframe for your project:
(Consider realistic goals and dissemination practices in your responses):

Mentor and support requested:

RAS (Retain-Achieve-Succeed) Proposal Guidelines

These guidelines are designed to help you with your application and formulation of ideas:

1. Successful applicants will be expected to follow appropriate guidance on research ethics for this project. Ethical factors within the full research process, which include before, during and after the research has ended, should be noted. This is particularly relevant where present students and alumni are involved. Sample Participant Consent Forms will be provided for this research. Researchers should contact Dr Kate Hatton, RAS Research Project Manager, for any ethical matters and before embarking on activities such as interviews. k.hatton@arts.ac.uk
2. All research projects are expected to consider in some way, concepts of **identity, inclusion, culture** and **creativity**, within their remit. They do not need to be overtly stated, but may be helpful in providing a context for examining some of the issues around diversity, equality and curriculum development. RAS speaker events will provide support in this area, in addition to other research discussions.
3. Researchers should stay in regular contact with the RAS Project Manager either by email or through informal meetings so that progress can be developed and supported.
4. You will be expected to keep some form of research diary as this will help in the writing up of outcomes.
5. The first workshop to support the development of research questions and ethical considerations, will be held within the first term after approval. You may work alongside people from across the university in workshop settings. Additional sessions will be arranged and advertised.

Additional considerations

1. Some interim dissemination of research to help with project and curriculum planning across the institution may be required on occasion, but support/permission will be given for this.
2. Staff undertaking research may be asked to participate in a Project Forum Event with students and other staff. No sensitive material should be disseminated at such events and all work must be anonymised.
3. Developing wider personal knowledge from unrestricted UAL research events and other external research opportunities is expected within the general development of your project.